

Program Work and Travel USA 2019 Guide

This document contains pre-contract information concerning entering the contract for the Work and Travel USA 2019 program. The sending partner (defined below) is obliged by law to do so before entering the contract.

Information about sending partner and contact details

1.1 Czech-us Work and Travel s.r.o., company ID: 021 85 644, currently based in Prague 1, Vodičkova 791/41, zip code 112 09, Czech Republic, registered with the commercial register kept by the Municipal court in Prague, section C, insertion 215664 (hereafter “**Sending partner**”), phone number: +420 211 221 501, e-mail address: wat@czech-us.cz. Sending partner also owns a subsidiary named Czech-us – subsidiary Brno, based in Brno, Masarykova 32, Brno, zip code 602 00.

Information about program Work and Travel USA 2019

1.2 Work and Travel USA 2019 (hereafter “**program W&T**”) is cultural-exchange program for University and College students organized by the Government of the USA and guaranteed by one of the sending partner’s business partner (hereafter “**the visa sponsor**”). With our company you can go to the USA during your summer holidays at the University or College and work there for up to 4 months with one extra month given you to travel and explore the beauty of the USA.

1.3 More than 15 years of company leaders’ experience with the organization of program W&T, their very stable long-term working relationship with the visa sponsor from the USA are your guarantee that the sending partner offers you the best quality services and trustworthiness. Sending partner is also able to provide the reviews and recommendations of people who participated in the W&T program in past years.

1.4 Conditions for participations in the W&T program

- (a) **STUDENT** – A potential client (hereafter “client”) must be either full time student in University, College or higher education student in the Czech Republic, must have at least one finished semester of one of these studies and must be student of those studies for the whole participation of W&T program;
- (b) **AGE** – Client must be at least 18 years old;
- (c) **ENGLISH LANGUAGE** – Client must have at least lower intermediate English level as specified by sending partner, visa sponsor and employer in the USA;
- (d) **COMMUNICATION** - The client is required to own and administer throughout the whole program personal e-mail address so the Sending partner and visa sponsor are capable of contacting the client at any time - The client is bound to follow the information obligation regarding all relevant matters in relation to W&T program towards sending partner and visa sponsor. Client is obliged to follow the instructions of sending partner and visa sponsor;
- (e) **ALLOWANCE** – According to the laws of the USA, participant is required to have funds in the amount of 1.000 USD (in words: one thousand US dollars) in case of unexpected events during his stay in the USA, especially before he can legally work, in time of submission of application for a social security number (hereafter “SSN”) – a nine digit number allowing clients to work in the USA for the duration of the exchange visitor J-1 visas (hereafter “J-1 visa”) validity.

- (f) **ACCOMODATION IN THE USA** – According the requirements of visa sponsor participant is obliged to have secured accommodation in the USA before the departure within the time frame specified by the visa sponsor. If it is not possible to secure the accommodation for the whole duration of stay in the USA in advance, client have to arrange accommodation for himself at least for the first week in the USA before the departure;
- (g) **THE FLIGHT TICKET** – According to the US regulations client is obligated to travel to the USA with the return and changable ticket;
- (h) Client acknowledges that obtaining visa outside of the summer holidays in not possible;
- (i) Visa sponsor, represented by Sending partner is obligated to comply with the US legislation for W&T program and laws of the USA. Because of that, Sending partner reserves the right to change the terms of W&T program in case of changes in legislation by the US government; In case of condition change, sending partner is obligated to inform client about the fact immediately.
- (j) Visa sponsor, represented by sending partner has also the right to unilaterally change or cancel client's participation in the W&T program, if client doesn't satisfy or no longer satisfy the program conditions according to valid legislation or if client with his action or failure to act breaches the terms of W&T program throughout the W&T program period.

1.5 What W&T program offers to clients:

- (a) Possibility to legally work in the USA in different job positions over the whole area for up to 4 months in following variants:
 - i. **Self-placed** in case client obtains the job offer in the USA by himself – Job offer and the option "SP";
 - ii. **Czech-us lifeguard** in case client obtains the job offer by himself in the database of Czech-us lifeguard employers from Sending partner (hereafter the variant "LG");
 - iii. **Czech-us Jobs** in case client obtains the job offer by himself in the database of employers Czech-us Jobs from Sending partner (hereafter variant "CZ"); or
 - iv. **Visa sponsor jobs** in case client obtains the job offer by himself in the database of employers from Visa sponsors (hereafter variant "DP")
- (b) Possibility to improve English language skills in direct touch with native speakers and gaining work experience abroad; and
- (c) Possibility to travel in the United States of America and possibility to discover American culture.

1.6 Duration of stay: Clients can work in the USA for up to 4 months. Working stay in the USA can start earliest on 1st of May 2019(included) and end the latest on 30th of September 2019 (included), the duration of the stay depends on the length of employment contract with the employer. Before the start or after the end of working part the participant of the W&T program has the possibility to travel around the USA for up to 1 month. The stay in the USA must not overlap with the beginning of study period in the participant's school and each participant of W&T program must return to the Czech Republic until the date of school start (this applies also for last year students).

1.7 Accommodation and food: Sending partner doesn't provide accommodation or food. On the contrary some American employers offer accommodation for the participants or they procure the accommodation. So the arrangement of accommodation is participant's

responsibility and he understand that arrangement of accommodation is not employer's, sending partner's or visa sponsor's responsibility.

The basic description of services provided by sending partner

1.8 The Sending partner's activity is mainly communication with Visa sponsors and employers in the USA, contacting employers from the list of employers (outside the option SP), mediation interviews with employers and providing the Job Offer (outside the option SP), giving access to program manual, the documents check and keeping deadlines important for the W&T program participation. Another sending partner's activities are to mediate job in the USA, to provide advices and assistance with obtaining the visa documents, travel insurance, obtaining visa and flight tickets to the USA so the client has the opportunity to participate in the W&T program, moreover to provide support to participants of W&T program during the entire program.

1.9 Sending partner provides complex service to clients, while the basic process for the participation of potential client in the program W&T (with difference variants depending on type of W&T program or based on written agreement made between sending partner and the client) contain steps leading to getting Job Offer, steps leading to obtaining J1 Visa and steps linked with the journey and stay in the USA.

1.10 Steps leading to obtaining Job Offer

(a) REGISTRATION: Client register for the W&T program through the sending partner's website www.czech-us.cz. At registration he also states who recommended this program or how did he find out about it.

(b) Immediately after the registration client receives an e-mail with concrete instructions and password for his client account on the sending partner's website. Registration is not binding until the moment of signing contract about participation in program Work and Travel USA.

(c) START DATE AND END DATE: Client informs sending partner about the earliest possible job Start date and the latest possible job End date in the USA. These will be written in the client's account maintained by sending partner and in the application of Visa sponsor. The determination of these date is binding, the change is subject to approval of sending partner and according to the conditions of the Visa sponsor it is charged up to the whole program fee. Start date and end date is one of the main selection criteria for employers.

(d) COURSE AND PRE-COURSE AT THE OPTION W&T LG: Client has to participate in pre-course, which contains from swimming tests and interview in English language and the client shows binding interest in concrete position from the list of employers LG (October 2018 – April 2019)

Upon successful completion of pre-course client has to complete a lifeguard course (January 2019 – May 2019) to obtain an American red cross certificate (ARC) – CPR/AED (resuscitation techniques), First Aid and Lifeguarding, valid for the whole working period. Sending partner usually invoices the Lifeguard course together with a participation fee after registration for the program. Certificate about completing this course is generally accepted by most of the employers, whose job offers Sending partner mediates. This however doesn't exclude that some employers can demand that the client attend course or training organized directly by the employer in the USA and also that the client has to reimburse the costs associated with such course or training.

- (e) CV AND VIDEO AT THE OPTION LOOKING FOR A JOB: In the case of variant CZ and DP client is obligated to create a CV in English language and a short video (according to the sample) about himself until one month from the day of registration for the program W&T. Client is also obligated to actively follow the list of different job opportunities published by Sending partner or to actively seek other job opportunities, at least once in a month send to Sending partner his 3 chosen job options from employers in the USA to reach out and choose an employer by e-mail form until the date set by Sending partner. Until the client is placed, he is obligated to propose another job position from employers in the USA to reach out and choose an employer until the date set by Sending partner.

1.11 Steps leading to obtaining J1 Visa

- (a) **VISA SPONSOR APPLICATION:** Sending partner makes the client's registration in the system of Visa sponsor. Client will be assigned Visa sponsor based on the employer whose Job Offer he signed. Client then fills application of the Visa sponsor according the manual provided by Sending partner. After Sending partner check the application, it is sent to the Visa sponsor in the USA.
- (b) **EMBASSY VISIT:** After obtaining the form DS-2019 Sending partner provides to client assistance with completing all the documents for getting J1 Visa and the Sending partner will help the client with completing application form for the US embassy visit in Prague (December 2018 – June 2019). Client arranges the appointment for an interview at the US Embassy (According to the instructions from Sending partner) within 7 days from receiving the instructions.
Client brings documents for the US Embassy visit to be checked to Sending partner and receive the form DS-2019. The form will be given to client after he pays all the fees to Sending partner connected with the participation in the W&T program.
- (c) Client completes the interview in the US Embassy. Subsequently he receives visas, whose accuracy he immediately checks.

1.12 Steps connected with a journey and stay in the USA

- (a) **FLIGHT TICKET:** client reserves return and changable flight ticket through Sending partner to USA. Client is obligated to arrive to the USA to the beginning of validation of form DS-2019 (start date) the latest, unless it is not set up differently with the Sending partner. All the costs associated with the journey to and from the destination (employer) pays client himself.
- (b) **PRE-DEPARTURE ORIENTATION:** Client participates in pre-departure orientation, which is compulsory for all the W&T program participants, unless it is set up differently with the Sending partner in the written form. (April 2019 – May 2019)
- (c) **INSURANCE:** Client is obligated to read and understand insurance conditions of arranged health insurance before the departure to the USA and in case of insurance event follow the instructions given by Sending partner.
- (d) Client leaves to the USA
- (e) After the arrival to the USA clients is travelling to his employer and follows his instructions (for example application for SSN). Then he makes validation into the SEVIS system according to the instructions of the Visa sponsor. Not keeping this obligation can lead to canceling the Visas.
- (f) **WORKING RELATIONSHIP:** Client states and confirms that he understands that the working relation is based only between him and the employer. Due to various factors job content, working hours and other agreed conditions might be adjusted, Sending

partner or Visa sponsor are not responsible for change of these conditions and they cannot affect them in any way, so they are also not responsible for any damages or costs caused to client.

- (g)** TERMINATION OF EMPLOYMENT: Client is obligated to comply with all the conditions written in his Job offer agreed with the employer, particularly to remain working for the employer until the end date. Termination of employment from the client's side is possible only if the client and employer agree on it or if serious violation of conditions of job contract occurs. Termination of employment always has to be approved By Sending partner. Client is obligated to inform Sending partner, employer and Visa sponsor about his intention to terminate the employment in advance, at least 2 (in words: two) weeks before the possible end. This termination has to be agreed by Sending partner and Visa sponsor in the written form. Sending partner will be obligated to send his written statement about the termination of his employment to the client without any postponing.
- (h)** CHANGE OF EMPLOYER: In case there will be serious reasons for the change of client's employer, which were approved by Sending partner and Visa sponsor, client and Sending partner will cooperate in finding a suitable new employer. Costs associated with the employer change is paid by client himself. Client will be obligated to secure a new Job Offer and then send it to Visa sponsor no later than 7 days (in words: seven) from the day, when he ends the original employment and/or inform every 7 (in words: seven) days Visa sponsor and Sending partner how is the new job hunting progressing. After finding a new job, client will be obligated to provide Visa sponsor with his new Job Offer signed by new employer and also to update data in the system SEVIS. Client will have to wait for Visa sponsor's statement, whether he will accept the new employer of the client and only then client can return to work.
- (i)** If the client changes an employer or he leaves the original employer under Job Offer without the prior written consent from Sending partner and Visa sponsor, he is exposed to the risk of cancellation of his Visa and future refusal of entry to the USA (respectively refusal to grant Visas by the US Embassy).
- (j)** FINAL SURVEY: After the return to the Czech Republic client fills in a report on the return (Final survey), that will be emailed to him. Client has to meet the deadline for Final survey submission (set by Sending partner) so Sending partner can further pass the report to Visa sponsor and to the US Embassy in Prague. Breaching of this obligation will be fined by Sending partner with contractual fine amounting 1000 CZK (in words: one thousand Czech crowns). Client acknowledges that in case he fail to comply this obligation there is a risk of future refusal to grant him Visa to the USA by the US Embassy.
- (k)** TAX RETURN: Client is obligated to file a tax return and if asked show proof of that to the Sending agent. Client has an option to closes contract for the tax refund (hereafter only "Order contract") with the company JNP Services, s.r.o., Company ID: 281 70 202, based in Praha 1, Vodičkova 730/9, zip code 110 00, Czech republic, registered with the commercial register kept by the Municipal court in Prague, section C, insertion 130290, phone number: +420 211 221 501, e-mail address: info@protaxrefund.com

The prices of services, taxes and fees included and definition of fees and expenses paid to the third parties, information about cancellation fees and penalties.

- 1.13** Fees inevitably associated with participation in the program, charged by Sending partner:
- (a) Participation fee** (between 2.019 – 6.000 CZK depending on the date of registration and payment + deposit for the flight ticket 500 CZK) based on the contract about participation in the program Work and Travel paid by bank transfer to the bank account number 2200490525/2010, held at the Fio Bank, a.s. Deposit for the flight ticket is an integral part of the participation fee and that's why the same cancellation policy applies. In case client doesn't buy the flight ticket through Sending partner, the deposit is forfeited in favor of Sending partner.
 - (b) Fee for the lifeguard course** (the type of program W&T LG) (between 4.000 – 9.000 CZK depending on the date of registration and if the client already participated in the course or not) or CPR for the secondtimers (2.500 – 3.500 CZK) based on the contract about the specialist course paid by bank transfer to the bank account number 2200490525/2010 held in the Fio Bank, a.s.
 - (c) Return flight ticket to the USA** (10.000 – 100.000 CZK depending on the date of reservation in the Czech-us system and the current offer), paid by bank transfer to the bank account number 2900574906/2010 held by Fio bank, a.s. Cancellation fees of the flight ticket are governed by terms and conditions of the service provider for which the client will be informed when booking the tickets.
- 1.14** Remuneration of company JNP Services, s.r.o. for completing the relevant forms relating to the tax refund from income and other revenue in the USA and related provided services based on Order contract amounting 1.800 CZK (in words one thousand six hundred Czech crowns) to 2.200 CZK (in words: one thousand eight hundred Czech crowns) paid by bank transfer to the bank account number 2700310121/2010 held by Fio bank, a.s.
- 1.15** For job mediation the Sending partner is not charging client any fees based on the contract on job mediation.
- 1.16** Fees inevitably associated with the participation in the program charged by third parties via Sending partner:
- (a)** Program fee (it differs based on requirements and rules of each Visa sponsor and the type of program: 600 – 1.300 USD) based on concrete contract about Visa sponsor paid by bank transfer or by cash deposit to the bank account number 262971675/0300 held by company ČSOB, a.s. Visa sponsor and Sending partner are authorized in case of data change provided by client, change or adjustments of the document etc, to require a cancellation fee which can reach up to the amount of the program fee in some exceptional cases.
 - (b)** Travel insurance in the period from Start Date until End Date (unless it is already included in the program fee)
- 1.17** Fees for the optional services offered by Sending partner:
- (a)** Travel insurance before Start Date and after End Date: according to the current offer of insurance companies, approximately 2 USD/day
- 1.18** Payments resp. cost which sending partner doesn't provide/cover:
- (a)** Long distance communication between Sending partner, Visa sponsor, employer in the USA and client (Call charges, internet connection charges, etc.). During the

negotiations about concluding the contract Sending partner, Visa sponsor or Employer in the USA don't charge anything extra beyond the basic rate charged by service provider. Such costs created by using communication means are paid by client himself.

- (b)** SEVIS fee (registration into the database of Student and working visa holders) amounting 35 USD (the current amount is given, the amount can be changed by the competent authority)
- (c)** Fee for the US Embassy for the Visa 160 USD (the current amount is given, the amount can be changed by the competent authority)
- (d)** Allowance is recommend amounting 1.000 USD
- (e)** Accommodation deposit from the employer 50 – 400 USD – can be reversible/irreversible
- (f)** Accommodation deposit that client ensures himself – 1000 – 2000 USD for the apartment – reversible if the apartment is given back in the same condition as given.
- (g)** Accommodation 0 – 250 USD/week/person
- (h)** Accommodation equipment (up to 100 USD/tenant)
- (i)** Food at least 42 USD/week
- (j)** Transport from the airport to the place of staying (based on the distance 10 – hundreds USD)
- (k)** Everyday commuting to work – individual (purchase of bike, gas, public transportation, scooter, car)
- (l)** Uniform and other work equipment (30 – 200 USD)
- (m)** License pool operator (35 – 80 USD) only at some employers in the variant W&T LG
- (n)** Personal cost for fun, communication, free time – individual.

1.19 All the amounts of fees, rewards or other financial compliance payable to Sending partner are stated applicable VAT included, if any.

1.20 All the invoices issued by Sending partner to the client are payable in 7 (in words: seven) days from the day of the invoice delivery to the client – exception is invoice for the flight ticket which is payable in 3 (in words: three) days from the day of invoice delivery.

1.21 All the above stated contracts shall be governed and interpreted according to the Czech law.

1.22 Client authorize Sending partner to start with providing his services based on each contract concluded between client and Sending partner always immediately after conclusion of the contract.

1.23 Information about contractual penalties

(a) If client participating in program W&T variants CZ or DP violates the concluded contract about participation in the program Work and Travel USA by refusing the employer's job offer on which he had expressed binding interest confirmed via e-mail, Sending partner is entitled to request payment of contractual penalty 400 USD (in words: four hundred US dollars) in each case.

(b) In case of violating any of the client's important obligations in the contracts concluded with Sending partner, Sending partner will be entitled to request payment of contractual penalty of certain amount, in most of the cases the contractual fine doesn't exceed 500,-CZK (in words: five hundred Czech crowns) in each case. With the negotiation of contractual penalty nor the payment the right of Sending partner about compensation in full is not changed.

- (c) In case client doesn't stay with the employer in the USA until the set end of employment according to conditions of contract on job mediation, without agreeing on it with his employer and without Sending partner approving this employment termination in the written form, or in case the employer in the USA terminates the employment because of serious breach of discipline or low labor activity of client, Sending partner is entitled to request payment of contractual fine amounting 15.000,-CZK (in words: fifteen thousand Czech crowns) in each individual case. With the negotiation of contractual penalty nor the payment the right of Sending partner about compensation in full is not changed. Sending partner is further entitled to request 0,05% from contractual fine for each day of payment delay.
- (d) If client will be directly or through another person developing activity towards brokerage activities for employers Sending partner is representing or other employer cooperating with American Lifeguard Association or will be employed in competing company pursuing the same or similar scope of business as Sending partner's for three (3) years from the date concluding the contract on job mediation, Sending partner will be entitled to payment of contractual penalty amounting 500.000,-CZK (in words: five hundred thousand Czech crowns) in each individual case. With the negotiation of contractual penalty nor the payment the right of Sending partner about compensation in full is not changed. Sending partner is further entitled to request 0,05% from contractual fine for each day of payment delay.
- (e) In case of violation client's obligation of confidentiality to the extent agreed in the contract, Sending partner will be entitled to request payment of contractual penalty amounting 30.000,-CZK (in words: thirty thousand Czech crowns) in each individual case. With the negotiation of contractual penalty nor the payment the right of Sending partner about compensation in full is not changed. Sending partner is further entitled to request 0,05% from contractual fine for each day of payment delay.
- (f) Client commits in the contract about the specialist course, that he won't directly or through another person develop any activities towards lifeguard trainings for any employer Sending partner is representing or other employer which will contact him in the name of American Lifeguard Association for 3 years from the date of concluding the contract. In case of violating this obligation Sending partner will be entitled to request payment of contractual penalty amounting 300.000,-CZK (in words: three hundred thousand Czech crowns) in each individual case. With the negotiation of contractual penalty nor the payment the right of Sending partner about compensation in full is not changed. Sending partner is further entitled to request 0,05% from contractual fine for each day of payment delay.

The rights arising from defective performance, warranty rights and other conditions for the exercise of those rights

- 1.24 The rights arising from defective performance and conditions for the exercise of those rights shall be governed by law number 89/2012 Sb., The Civil code as amended.
- 1.25 The warranty is not provided by Sending partner considering the nature of the service.

Information about the right of withdrawal contract concluded with Sending partner in distance or away from his business premises

- 1.26** In case the contract between Sending partner and the client is concluded on long distance (through long distance communication means like e-mail or fax) or away from the Sending partner's business premises, Client has the right to withdraw from the contract concluded with the Sending partner without giving any reason within 14 day from the day following the day of concluding the contract.
- 1.27** If the client withdraw from the relevant contract concluded between Client and Sending partner, he will be obligated to pay a proportional part of fee or remuneration of Sending partner for services whose performance has begun, resp. had been implemented, thus the amount in proportion to the services rendered until the time client informed Sending partner about the withdraw of the contract, in comparison with the full service coverage stated in the contract.
- 1.28** To exercise the right of withdrawal of the contract, client must inform Sending partner about his withdrawal in the unilateral legal act form (for example by a letter sent through the postal services, by fax or e-mail). Client can use the attached model form for withdrawal of the contract, but it is not an obligation, he may write notice about withdrawal himself without using the form. Sending partner will immediately after receiving the notice of withdrawal send confirmation of acceptance.
- 1.29** If client withdraw from the contract concluded between Sending partner and client, Sending partner will return without any prolonging, latest on 14th day from the day Sending partner receives the notification about client's withdrawal, all the payments Sending partner obtained from the client, any delivery costs included (except for the additional costs occurred as a result of client's chosen delivery method that is different than the cheapest type of standard delivery offered by Sending partner), but reduced with amounts of contractual penalties or other financial compliance which client is obligated to pay under the relevant contract. For reimbursement of the payments Sending partner will use the same type of payment that client used for the initial transaction, unless the client expressly agreed otherwise. There are no additional costs for the clients in any case.
- 1.30** As the date of payment of any financial performance from client to Sending partner is day of receiving the payment on bank account of Sending partner written above or the day when the amount is paid by cash to the Sending partner.

Information about the right of contract withdrawal concluded with Sending partner

- 1.31** Other possibilities to withdraw the contract about participation in program Work and Travel USA:
- (a)** If client decides from any reason presumed in the contract about participation in program Work and Travel USA 2019, as the reasons are stated in this paragraph 1.31, to terminate his participation in program W&T, he commits to notify Sending partner without any postponing. Unless it is stated in pre-contract information otherwise, the participation fee is according to contract about participation in the program Work and Travel non-refundable. The participation fee is according to the contract about participation in the program Work and Travel USA refundable in case of termination

of the contract only in case it is in these pre-contract information explicitly stated, and in the proportional amount depending on the extent Sending partner has fulfilled his obligations according to the contract.

- (b)** Client will be obligated to provide the maximum cooperation, mainly to communicate with Sending partner regarding participation in the W&T Program. If client is not providing cooperation, Sending partner will prompt client twice by e-mail to cooperate with at least two days interval. In case client's lack of cooperation results in thwart of subject of the contract about participation in the program Work and Travel USA or he will repeatedly violate the obligation of cooperation, Sending partner will have the right to reject client's application for W&T program or to terminate his participation in the program W&T and withdraw from the contract about participation in the Work and Travel USA, in this case Sending partner will have the right to request cancellation fees and contractual penalties stated in these pre-contract information.
 - (c)** Sending partner won't be responsible for financial or other loss caused to client in connection with misunderstanding of instruction or with failure to keep the instruction connected with program W&T program. In case of termination of participation in the program W&T from any reason, client is not entitled to request any kind of compensation for lost wages from employer, Visa sponsor or Sending partner.
 - (d)** Client participating in the program W&T type LG will further have the right to withdraw from the contract about participation in program Work and Travel USA with the right to full refund from the W&T participation fee, in case Sending partner doesn't recommend the participation in the program LG because of failed prerequisites for obtaining certificate ARC. Notice about failing to successfully obtain the certificate ARC must client deliver in the written form to the Sending partner within 7 days from failing above mentioned prerequisites.
 - (e)** If client doesn't meet or ceases to meet the conditions for the program over the duration of W&T program, Sending partner has the right to withdraw from the contract about participation in the program Work and Travel USA with effect from the day of delivery of the written notice about the withdrawal from the contract from Sending partner. Sending partner has the right to withdraw from the contract about participation in the Work and Travel USA in case Visa sponsor rejects client's application and he won't issue DS-2019 form for him. In such cases shall be applied the appropriate regulations for cancellation of the participation in the program W&T by client. Sending partner is also entitled to withdraw from the contract about participation in program Work and Travel USA in case he is not able to meet his obligation arising under the contract (especially to ensure participation of the client in the program W&T); in such cases Sending partner commits to give full refund of participation fee for W&T to the client.
- 1.32** Sending partner will have the right to withdraw from the contract about Visa sponsor, if client changes the employer from any reason and client fails to give to Sending partner new valid Job Offer latest 4 weeks before the Start Date. In case of violation this obligation of client, Sending partner will be entitled to withdraw from the contract about Visa sponsor.

Information about the existence, nature and conditions of extrajudicial complaints of clients as consumers, including information if it is possible to address with complaints supervisory authority or state supervisory.

- 1.33** Extrajudicial dispute resolution in particular through mediation; resolving disputes in this way is based on voluntary participation of both parties, objectivity and impartiality of the proceedings.
- 1.34** Supervisory and controlling body of the state administration is Czech Trade Inspection. Czech Trade Inspection controls and supervises legal and personal entity selling or supplying goods or products on the internal market, providing services or carrying out other similar activity on the internal market, providing consumer loan or operates marketplace (markets), unless under special legislation the supervision doesn't exercise different administrative office. (More information are given in the law number 64/1986 Sb., about the Czech Trade Inspection as amended).

In Prague

Date

Business Company of Sending partner:

Czech-us Work and Travel, s.r.o.

Ing. Jindrich Josifek, associate

Signature

Model form for withdrawal from the contract

(Client fill in this form and send it to Sending partner only in case he wants to withdraw from the contract concluded with Sending partner)

Notice of withdrawal from the contract

Czech-us Work and Travel s.r.o.

Vodičkova 791/41

110 00 Praha 1

Czech Republic

Address for delivery of electronic mail: wat@czech-us.cz

I/We (*) hereby give notice that I/We (*) withdraw from the contract about participation in the program Work and Travel USA 2019/ Contract about Visa sponsor _____ – 2019/ Contract on job mediation/ Order contract/ Contract about specialist course 2018 (*)

- Any definition of resignation reasons; defining the reasons is not necessary in case of withdrawing from the contract concluded by long distance means or outside of Sending partner's business premises in period of 14 days from the day following the day of concluding of the contract (*)
- Date of ordering (*)/Date of receiving (*)
- Name and surname of the client /clients
- Address of the client/clients
- Signature of client/clients (in case this form is sent in paper form)
- Date

(*) Delete as appropriate or add date